

HUMANE SOCIETY OF ELMORE COUNTY, INC.

Committees

The following shall be the Standing Committees of the HSEC. The Chair of each committee shall be a Board member either by default or as appointed by the President after each annual membership meeting. Committee members may be chosen by the Committee Chair from the full membership of the HSEC and are not limited to just Board members; however, all committee members must be a member in good standing, and approved by the Board. In the event of a vacancy of a Chairperson, the President will appoint a Chair from the Board to fill the term remaining. Members who vacate a committee shall be replaced by the Chair of the committee.

Committee meetings may be held through teleconference means as long as all members can hear every other member at the same time. Committees may conduct a vote by e-mail on topics that have been discussed in person or by teleconferences.

The President shall be an ex-officio member of all committees except the Nominating Committee without voting privileges and without being counted toward a quorum.

Finance Committee shall have three to five members including the Treasurer whose duties shall be to prepare a budget for the ensuing year to submit to the Board of Directors for its review and approval, and develop financial policies for the operations of the Board and the HSEC. Amendments to the budget shall be adopted by a majority vote of the Board of Directors.

Audit/Review Committee shall have three to five members whose duties shall be to audit/review the Treasurer's accounts and to report at the annual membership meeting.

Fundraising Committee shall have five to seven members whose duties shall be to develop fundraising opportunities. Fundraising opportunities may require at the appropriate time individual ad hoc committees requiring appointment of additional committee members for that specific fundraising opportunity.

Media and Publications Committee shall have three to five members whose duties shall be to prepare and cause to be disseminated through newsletters, brochures, news articles, and other means, information concerning the affairs of the HSEC.

Volunteer Committee shall have three to five members whose duties shall be to develop a comprehensive list of volunteers and enlist and schedule volunteers to assist at fundraising events, thrift store work days, supply drives and any other opportunities of benefit to the HSEC.

Thrift Store Committee shall have three to five members whose duties shall be to assist in the comprehensive and day-to-day planning, development, and growth opportunities of the business to benefit the HSEC.

Animal Health and Welfare Committee shall have two to four members whose duties shall be to monitor the operations of the Humane Shelter and to make recommendations to the Board of Directors.

Nominating Committee shall have five members appointed by the Board of Directors at least sixty (60) days prior to the annual membership meeting, committee operates in odd years only as officers are elected in those years, at which time its report will be given and a prepared ballot distributed. Nominations from the floor shall be permitted. Only members in good standing are eligible to be nominated for office.

The HSEC is a 501 (c)(3) corporation, incorporated in Elmore County, Alabama.

President, Lucia H. Penland halberd@mindspring.com

Vice President, Darlene Dixon
Treasurer, Patricia Kaleta

Secretary, Sandra M. Faulk

Parliamentarian, Shirley Ann Rawls